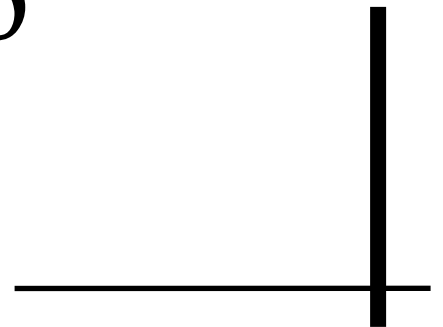


College Strategic Plan

Annual Report
2005 / 2006



Preface

Strategic planning is a responsibility taken very seriously by the faculty and staff of Trinidad State Junior College. Our strategic planning and research process confirms that we are satisfying our mission and vision statements, giving us the opportunity to measure and report on our performance and to take the necessary steps to make improvements.

In practice, our strategic planning and research efforts grow out of our Mission Statement and Vision Statement and Goals. The Vision Statement encompasses four critical areas that are necessary to build and maintain academic excellence and economic vitality in the region we serve. Each of the vision statement goals contains significant phrases that refer to measurable elements of college programs and services.

Each year Trinidad State Junior College collects and updates their projected goals in programs, personnel, facilities and equipment, technology, and development. For each goal, action plans and criteria for success are established. The sum of this annual compilation, the Strategic Plan Annual Report, indicates the college's total success in fulfilling its mission. In college-wide discussions of these results, with special attention to those goals which have not been met, critical decisions are made and the strategic planning and reporting process begins again.

While the college's mission, vision, and goals remain fairly constant from year to year, its strategic planning is monitored annually. If shortcomings are revealed, strategies are developed to overcome those shortcomings. This process is repeated annually and involves the college in a constant pattern of measurement, discovery, discussion, and improvement.

Chapter 1: Programs

TSJC’s mission states “*We are committed to offering traditional and alternative approaches to education, providing quality instruction, and promoting lifelong learning.*” It is through its programs that TSJC is able to fulfill this commitment.

Programs refer to:

- I. Administrative programs and initiatives intended to make certain that the college is run efficiently.**
- II. Student service programs designed to recruit, enroll, and retain students.**
- III. Customized training programs that address the needs of local businesses.**
- IV. Continuing education programs which provide valued opportunities to our community.**
- V. Curricular programs that satisfy the needs of our service area.**

I. Administrative Program Goals – <i>Intended to make certain that the college is run efficiently.</i>	STATUS
Assessment	
Create a standing committee with the charge to develop both existing and future technology resources at TSJC. This committee would also investigate emerging educational technologies and techniques and evaluate the potential uses and appropriateness of those technologies for TSJC.	The Software and Technology Committee was formed with Keith Dahl as the chairperson. Meetings will begin when faculty return for the fall semester.
Overhaul the Embedded General Education Assessments and get to 75% participation (counting both full-time and part-time faculty).	<ul style="list-style-type: none"> • Met with English faculty. Sent e-mail reminder to Hum/Soc Sci faculty. Met with Math faculty. Met with Science faculty, but consensus on plan is still lacking. • Published newsletter 3/05 and 3/06.
Reach 100% implementation of “Program Assessments.”	Posted program assessment plans and responsible parties to AISL website. Sent e-mail reminders to all responsible parties. Presented request to update plans at 4/17 in-service.
Athletics	
Improve and enhance communication with faculty relating to student athletes, with emphasis on grades and attendance.	Ongoing: Athletic Director worked very closely with all athletes’ faculty to assure attendance.
Recruit student athletes aggressively throughout the state, encouraging them to bring other students.	Ongoing: Teams at TSJC are performing at a better than average ranking.
Develop Exercise Science and Recreation Program.	Program to be implemented in Fall 2006.
Reinstate the co-ed golf program.	Program to be implemented in Fall 2006.
Bookstore	
Produce positive net profit for school after all expenses are paid.	Completed and ongoing.
Operate with a 5% or less net profit to demonstrate to student population our commitment to keeping costs to students as low as possible.	Completed and ongoing.

I. Administrative Program Goals, continued	STATUS
Bookstore, continued	
Improve communication with faculty regarding required textbooks.	Completed and ongoing.
ERP (Banner system)	
Work toward the completion of the new system-wide ERP (Banner) project for TSJC.	Ongoing: We are in the first phase of entering Applications and Registrations 2006.
Library	
Educate and encourage students to use currently available resources that would help them complete their assigned work.	Ongoing: Distributed the database brochures to the students and teachers.
Continually improve the library environment and security.	Not completed in 2005/06. Completion of alarm system anticipated in 2006/07.
Improve communication concerning the Library services available to the student body, faculty, and staff.	Ongoing: Made sure the webpage that has the databases is up to date so the students and the faculty will have access.
Increase the Trinidad community use of the Freudenthal Memorial Library.	Ongoing: With the computer changes making sure the community will have computers to use.
Perkins	
Form and operate a College Perkins Committee.	Perkins Committee has submitted a reimbursement request and the May 1 budget rev. FY 07 Perkins Narrative is drafted. Plan is on schedule & meeting grant criteria.
Coordinate Perkins planning with general fund planning to help faculty members prepare a trained workforce.	Initial Perkins and General Budget Planning are completed and are being reviewed concurrently.
President's / Vice-President's Office	
Implement profitability formula for both CTE programs and Arts & Sciences.	Complete.
Establish departmental budget process involving faculty.	Complete: Deans worked with faculty to obtain information which was forwarded to the VP and President.
Increase budget by leasing two buildings on the Trinidad campus.	Three buildings were leased during 2005/2006 for a total of \$154,700.
Improve shared governance college-wide.	Ongoing: Faculty received budget information in each of their areas of instruction.
Improve communication/unity between A&S and CTE and between the Trinidad and Alamosa campuses.	Ongoing: The weekly Deans meeting resulted in too many meetings. This will be a monthly activity next year.
End FY 05 with a balanced budget.	Two IT positions were not replaced. The Alamosa campus VP position was not replaced during 05/06. The John Building was leased instead of sold. Two provisional faculty contracts were not renewed. Due to 6% reduction in enrollment, our budget was not balanced and reserves will be used to balance the budget.
Involve the community in program changes and new program development.	Ongoing: One forum was held in Spring 2005.
Establish agreements with community businesses needing workforce/customized training.	Competed with the addition of Customized Training Director, employed April 2005 and the establishment of a new energy program, to be implemented Fall 2006

I. Administrative Program Goals, continued	STATUS
President's / Vice-President's Office, continued	
Address city leaders regarding college restructuring, events, and issues.	Ongoing: Continued talks with commissioners and city council members on a regular basis.
Maintain a reserve base of 4%.	Ongoing and accomplished for this year.
Continue to improve TSJC staff, faculty, and administrative involvement in the community.	Ongoing: The President's house is available for community events. Addressed the community via TSJC TV. Newsletters were inserted in the Trinidad newspapers.
Continue to establish "outreach centers" throughout the TSJC service area.	Ongoing and accomplished for this year. Enrollment was slightly increased or maintained at the outreach centers.
Increase enrollment and retention of nursing students at TSJC nursing sites.	Budget reallocation was completed and reported to the State Board of Nursing, April 26, 2006. Enrollment and retention has not increased to date due to turnover in nursing directors and lack of full-time nursing faculty on the Trinidad campus.
Implement the Certified Medical Assistant program on the Alamosa campus.	Program did not come to fruition. We will not pursue this program at this time.
Implement the following new career and technical certificate programs on the Trinidad campus that meet the needs of local businesses and industry: <ul style="list-style-type: none"> • Welding; • Diesel Mechanics; • Heavy Equipment Operation 	This is ready for Fall 2006 both through certificate programs and an associate degree under the umbrella of EPIC.
Increase transfer agreements with all four-year colleges in Colorado.	Ongoing: Agreements with UCCS and CSUP secured – forensic science.
Continue to provide effective leadership of TSJC and to evaluate changes in the structure of the College.	Completed and ongoing.
Continue to support the System needs and leadership.	Completed and ongoing.
Make TSJC an alcohol free college.	Student dormitories are alcohol free.
Provide VP funded mini-grants for assessment-based instructional improvement projects.	VP okayed concept pending funding. Assessment chair wrote RFP and posted on AISL website.
Public Relations	
Improve the communication and use of marketing and advertising funds by centralizing efforts and materials.	Ongoing
Maintain participation in the Community College System Communications Council.	Ongoing: Will be attending Luminis Training Meetings set April 25-27, 2006 in Denver.
Develop an Advertising Plan in line with current budget.	Developed a rough draft of the Advertising Plan.
II. Student Services Program Goals – Designed to recruit, enroll, and retain students.	STATUS
Increase the number of Title V graduating students who transfer to a four-year institution by 4%.	Ongoing: Kate Carlisle was hired as transfer advisor and has begun meeting with students to assist with the process.
Sponsor diverse activities/events that entertain and educate. Encourage participation by commuter and resident students, traditional and non-traditional.	End-of-the-year activity to celebrate graduation was a fiesta – with cultural dancers. Planning continues to be an on-going process.

II. Student Services Program Goals – continued	STATUS
Develop better communication to inform students, faculty, and staff of all activities and events.	On-Going: Took over publication of Trojan Tribune and that is a monthly newspaper.
Identify and assess current practice of application process for: admission to the College; financial aid; residential living.	There is a staff retreat planned for June 2006.
Complete TSJC's reporting of COF.	Ongoing: Fall 2005 Invoice and Reconciliation Reports filed at CAN.
Provide a safe dorm environment for residential students, conducive to learning, with a focus on the recently adopted non-alcohol policy.	Only two thefts were reported, as a result of student negligence. Two minor incidents of alcohol on the premises.
Promote dorm opportunities for Alamosa students to help increase enrollment.	In January 2006 a flyer was developed; however, a more detailed information packet will be created by July 2006.
Identify and assess present marketing materials and timeline for media delivery, remaining competitive through innovative ideas.	Ongoing: Marketing committee meets regularly to discuss promotional activities and budgetary needs. This area still remains a challenge, especially with the Web presence.
Develop and revise new program brochures for Massage Therapy, Construction Tech, and Machining on the Alamosa campus.	Massage Therapy done 04-06, Machining done 04-06, Construction Tech still in progress but anticipate a June 30, 2006 completion.
Increase the number of GED graduates referred to TSJC for career, educational counseling, and enrollment by 5%.	The "benchmark" was set during the 2005-2006 years. This will allow us to measure the % increase next year
Increase contact with Colorado high school students statewide.	Ongoing: Positive presence with the day/night program. The Trinidad Admissions Counselor is on Day/Night Planning Committee now and numerous contacts have been established with state High School counselors.
Build strong high school counselor relationships throughout Colorado as evidenced by referrals.	Ongoing: See above for state-wide. Local contacts are stronger and counselors are sending students to TSJC sponsored events: i.e., October-Fest, Red Carpet Scholarship, College 101, etc...
Seek job opportunities for graduating and current students. Advise and assist all students with job placement.	On-Going
Create and maintain an accurate database on job placement for students.	On-Going
Create and maintain a network between the college and community for job placement.	Publish Web-Site by Fall 2006.
Identify current retention strategies and evaluate effectiveness of each.	Dorm occupancy was flat between the fall and spring semester. (Neither lost nor gained, which was a positive.) We did have a decrease in enrollment from fall to spring, which was minimal.
Meet all criteria required by CCCS for the transfer and input of SIS student records into the Banner System.	Ongoing.
Seek additional methods for the retrieval of student information through Banner for the administration of Institutional Research.	Ongoing: CCCS is working on developing this process.
Implement new procedures for TSJC advising (OnCourse) in the Banner System.	Ongoing: Process not yet in place by CCCS.

II. Student Services Program Goals – continued	STATUS
Maintain a CCC Online Coordinator of student registrations, advising, and support for distance learners.	Ongoing:
Continue support of Counseling Center with dedicated General Funds to offer 20 hours per week of counseling to students on the Trinidad Campus.	Minimal numbers were reported as using the Counseling Center, (around 39 students) but the Center did not open until the spring semester.
Involve at least 50% of academic and 25% of Career and Tech programs in utilizing the Writing Center.	Ongoing: Faculty were invited to offer suggestions for workshops, power points, exercises, orientations, etc. Currently, 5 areas of CTE use the WC for workshops and research. More than half of the Arts and Sciences disciplines use the WC for tutoring (research paper review), research, and/or documentation review.
Involve students in community activities/organizations	On-going.
Encourage more Alamosa campus students to purchase REX Gym facility pass for Adams State College.	Developed purchase agreement form in April 2004, but still need information sheet developed by August 2006.
Provide more on-campus student activities in Alamosa.	Currently working with Alamosa School District to host a summer Youth Enrichment Academy on the Valley Campus.
Increase retention in ABE/GED/ESL.	The current “rate” of students not reaching the 12 hour mark is 34%, which was approximately the same as last year.
Increase student enrollment from Salida, Pagosa Springs, and Canon City by 10%.	In the process of setting up recruitment trips for Fall 2006.
Encourage certificate students to pursue the Associate of General Studies degree.	Completed in April and May 2006.
III. Customized Training Program Goals – Address the needs of local businesses.	STATUS
Develop a customized training program for TSJC which provides revenue generating opportunities and promotes TSJC.	Complete: Program developed 5/1/05 and as of 5/31/06 in excess of 3,692 individuals have been trained. (7,230 training hours)
Develop and/or strengthen partnerships to promote TSJC and help achieve economic goals.	Complete: Agreement signed with PCC and PPCC. Agreement signed with CAMT, PCC and PPCC. Agreement signed between TSJC and Colo. Safety Assoc.
Expand Customized Training in the San Luis Valley.	Ongoing: Discussions are being held with Costilla County to potentially provide various training.
Provide free public service events by utilizing corporate sponsorships to cover event costs.	Ongoing: 4 free events held in 2005/2006.
IV. Continuing Education Program Goals – Provide valued opportunities to our community.	STATUS
Start Summer College for Kids Program.	Complete: 16 classes were offered with 75 children filling 158 slots.
Offer College for Kids-Christmas Edition	Complete: 8 classes were offered, but were cancelled due to lack of participation. the decision was made to scrap this idea and concentrate on the Summer Program, which was very successful.

IV. Continuing Education Program Goals – continued	STATUS
Offer as many Adult Continuing Education classes as can be staffed and as needs/opportunities arise.	Ongoing: While most Adult Continuing Education classes were cancelled due to lack of participation, some were successful. We will continue to offer classes as community needs and opportunities arise.
Offer Friday “Skill Building” classes for Math for Primero High School students.	Complete: 75% of Primero high school students passed their Skill Building math class.
V. Curricular Program Goals – Arts & Sciences <i>Satisfy the needs of our service area.</i>	STATUS
Arts and Humanities	
Re-establish the AA art emphasis.	Art emphasis is now on website. Still working to have staff to offer needed courses.
Communications	
Incorporate new technology into the classroom.	This has been started. The Learning Center Coordinator has been lined up to show the English Dept. power point sometime after the first two weeks of Fall semester.
Monitor student’s Accuplacer Placement scores with regard to correct student placement, and use supplemental GSRT testing and writing samples.	Done
Math/Science	
Offer workshops for difficult math concepts for Math Lab students.	Done. Will not be continued in the future due to poor attendance by students.
Offer workshops for the final exam in each Math Lab course.	Done. Would like to continue to do this in the future as it was beneficial to students.
Administer diagnostic Pretest to confirm or correct placement by Accuplacer.	Done. Will continue to do this each semester.
V. Curricular Program Goals – Career & Technical Education <i>Satisfy the needs of our service area.</i>	STATUS
Establish articulation, escrow agreements, and concurrent enrollment opportunities for CTE programs with high schools.	Discussions are underway and plans are being formulated for fall 2006 offerings.
Establish transfer agreements for CTE programs with four-year universities.	Transfer agreements in place for Nursing, Business, Engineering, Computers, and still in-progress for other programs.
Agricultural Business Management	
Increase program enrollment to exceed 25 students per year.	Recruiting for next year is presently underway. Ag/Business instructor for the Valley campus attended a workshop on program restructuring to increase student access
Aquaculture	
Increase the number of graduates who successfully enter the job force in the field of aquaculture or continue on for a B.S. Degree in fishery Biology or related fields.	Aqua –Several students have been placed for summer internships & jobs.
Develop and maintain federal and state partnerships in all sectors of the industry.	An additional partnership with CSU is being established

V. Curricular Program Goals – Career & Technical Education, continued	STATUS
Aquaculture, continued	
Secure the Aquafarm for future student use and experiential learning activities.	The fish farm owner is setting up Conservation Reserve to protect the use of the educational use of the aqua-farm.
Automotive Service Technology	
Develop a professional growth plan for Automotive Technology that will focus on program improvement.	TSJC has partnered with Phil Long family of dealerships to be a regional training and service center. Concurrent enrollment agreements with local school districts are being created.
Computer Networking Technology	
Continue partnerships with local high schools to offer concurrent enrollment.	Improving and still in-progress. Better communication with local school district personnel. Increased visitations/tours. Increased students attending TSJC.
Criminal Justice	
Develop network opportunities between law enforcement, military agencies and Criminal Justice/CLETA.	On going
Increase FTE for hybrid (web-enhanced technology) classes for the Criminal Justice/CLETA program.	On going
Dental Assistant	
Explore opportunities/partnerships to offer certificate and/or AAS degree in Dental Assistant.	Due to lack of employment in this area and successful placement of students and lack of our own resources, it was decided not to pursue this degree at this time.
Early Childhood Education	
Add more classes that can be delivered in the hybrid, web-enhanced, format.	Early Childhood instructor for the Valley campus is working with the Computer Network Technology instructor on alternative delivery methods.
Increase the number of academic core classes required for the degree or offer a choice between an academic core and ECE electives to increase transferability of the AAS degree.	Academic core class addition is still in the discussion stage in house.
Improve quality of lab experience in ECE on the Trinidad campus.	Practicum opportunities are being made available with local agencies. Efforts continue.
Emergency Medical Services	
Provide opportunities for EMS students to prepare for job placement by experiencing clinical situations.	One new clinical site agreement has been completed.
Gunsmithing	
Improve industry partnerships and explore corporate sponsorship of facilities and equipment.	Employer and industry survey is being constructed and will be sent at the end of the summer '06.
Hospitality Studies	
Pursue a certificate program and AAS degree.	On going: Advisory Board is in place. Program approval is being written. Hopeful date of program offering: spring 2007.
Manufacturing Technologies	
Explore and offer alternative schedules.	Alternative schedules are tied to industry recommendations, related to EPIC Program.

V. Curricular Program Goals – Career & Technical Education, continued	STATUS
Massage Therapy	
Offer post completion courses for Certified Massage Therapists.	Continuing
Offer evening courses on the Alamosa campus.	Additional courses are being offered this summer. Evening classes have been scheduled for fall semester.
Multimedia/Graphic Design	
Expand Graphic Design program offerings to the Alamosa campus.	Graphic design software purchases have been requested in the budgeting process for next fiscal year.
Nursing	
Upgrade the instructional aids and laboratory equipment to provide enhanced nursing instruction.	<ul style="list-style-type: none"> • Grant submitted with Caring for Colorado organization. • \$50,000 was raised (\$25,000 for each campus) through private donations.
Occupational Safety & Health	
Promote additional OSH related customized training.	Customized training events are on-going. FTE generation will be the next scope of work.
Office Technologies	
Modify Office Technologies program to meet the changing needs of business and to include an internship program.	Internship has started and is being developed further.
Offer mini-certificates for Accounting Clerk and Medical Transcription.	Mini-certificates are in the review process.
Strengthening the PBL student organization.	Student took 2 nd in Java Script at state comp & qualified for national event.

Chapter 2: Personnel

Personnel refer to:

- I. **New positions recommended for hire by faculty and staff within the three-year planning cycle for one of the following reasons:**
 - a. **the position is a replacement for a person who is no longer employed in that position**
 - b. **the position is in a new or expanding program**
 - c. **the position fulfills a program need such as increased student enrollment**
 - d. **the position addresses the ratio of part-time to full-time teaching in a department**
 - e. **the position satisfies a demonstrated program need such as meeting the requirement of a credentialed person to teach college transfer courses**

- II. **Faculty and staff development activities.**

I. New positions recommended for hire	STATUS
Administrative	
Hire a Dean of Student Services.	Dr. Sandy Veltri was hired for the Trinidad campus.
Hire a Grant Writer.	Kerry Gabrielson was appointed.
Hire a Web Master.	Donna Meyerholz was appointed to revise and maintain the web for 2005/2006.
Improve full-time faculty/part-time faculty ratio from 21% full-time faculty to 35% full-time faculty by 2008, depending on state funding.	Ongoing: State funding combined with a decline in enrollment prohibited this goal in 2005/2006. The Alumni Foundation committed \$30,000 towards this goal.
Increase custodial staff by two full-time employees.	Hired Dan Jolly and Mark Eichen.
Hire Title V Director – half-time position.	Shannon Shively was hired as half-time Title V Director.
Career & Technical Education	
Hire a Dean of Career and Technical Education for the Trinidad Campus.	A Dean of CTE will be named in summer of 2006.
Re-appropriation of Career and Technical Education division to incorporate Division Chairs.	New matrix will be announced Fall of 2006-2007.
Hire part time faculty for Hospitality Studies program.	On going
II. Faculty and staff development activities	STATUS
Administrative	
Provide high-quality, state-of-the-art professional development opportunities related to the arts of instruction and pedagogy, including training on available, as well as new, technology.	Early stages of Banner training is being implemented. Faculty have now planned January and April 2006 in-services.
Train faculty to be more responsive to Hispanic and other minority students and to encourage them to complete a four-year degree. (Title V)	Ongoing: In May, 2006, 5 administrators will be trained to assist faculty in being more responsive to the needs of the Hispanic and other minority students.

Chapter 3: Facilities and Equipment

Facilities and equipment include specific spaces and materials identified by faculty and staff as important to improving the quality of the learning environment of our students.

- I. *The facilities needs expressed in the three-year plan may include renovating current facilities as well as construction of new ones.*
- II. *Equipment needs include upgrading or replacing existing equipment and purchasing new equipment.*

I. Facilities - <i>May include renovating current facilities as well as construction of new ones.</i>	STATUS
Dorms	
Replace sinks in all 4 dormitory facilities.	Completed.
Re-roof one dormitory building per year.	Ongoing project. Romero Hall was re-roofed in 2005.
Physical Plant	
Complete remodeling of Cosmetology department. New floor, electrical re-wiring to accommodate required voltage, updated fashionable salon equipment, new hair washing stations and complete painting.	Completed.
Upgrade Massari Theatre stage lighting.	Completed.
Design and restructure dressing room facilities within Massari Theatre.	Completed.
Abate asbestos in dining area, install new flooring, window covers, and awning.	Completed.
Place banners at CTE building identifying and promoting programs housed therein.	Completed.
Student Services	
Improve Game Room – air conditioning or ventilation; Electronic Pin Ball machines; Handicap Access.	On going: Physical Plant is exploring ways to pipe air conditioning from hallway through ducts to game room.
Design and remodel two rooms to be distance learning classrooms/computer labs to serve the incoming classes from four-year institutions (Title V).	Complete: The Library Seminar room has been updated to be state-of-the-art technology distance learning classroom. Ongoing: The Sullivan Banquet room will be completed during the summer of 2006.
Career & Technical Education	
Find more room for Esthetician program.	Massage therapy program will be moved to the 3 rd floor of Mullen and Esthetician program will take that space.
Secure a lab environment/kitchen for Hospitality Studies program	The Harry R. Sayre Senior Center has been identified as a potential site and negotiations are presently underway.

II. Equipment - <i>Include upgrading or replacing existing equipment and purchasing new equipment.</i>	STATUS
Physical Plant	
Secure funding and start the bidding process for a new boiler system.	Project to begin summer 2006.
Arts & Sciences	
Purchase percussion and used clarinet.	Instruments purchased.
Upgrade equipment and develop facilities to support the visual arts.	Waiting for budget.
Upgrade equipment for science labs.	Biology Lab purchased new equipment through CDOW grant. Other labs still in need of upgrades.
Career & Technical Education	
Provide up-to-date instructional equipment and supplies for the CTE Programs.	On going
Obtain industry standard equipment for all phases of Fine Woodworking.	Purchased new drum sander for the Alamosa campus.
Obtain state-of-the-art equipment for Manufacturing Technology program on the Alamosa campus.	Purchased new milling machine.

Chapter 4: Technology

Technology encompasses all computer-related technology including personal computers, software, printers, administrative computing systems, networking, and computerized equipment. The identification of these resources is driven by the administrative and instructional technology personnel and planning processes.

Technology - <i>All computer-related technology including personal computers, software, printers, administrative computing systems, networking, and computerized equipment.</i>	STATUS
Information Technologies	
Provide campus-wide secured wireless network to both the Trinidad and Alamosa campuses.	Complete: Wireless system was completed February 12 th 2006 on both campuses. Wireless network is running and is secure with latest industry security standards. Students can use personal computers to gain access to Internet anywhere on campus including residence halls.
Develop a standing committee responsible for Web page technology.	Ongoing: Committee members have been selected and meetings are being scheduled to occur at regular intervals.
Develop a standing committee responsible for current and future technology at TSJC.	Ongoing: Committee members have been selected and meetings are being scheduled to occur at regular intervals.
Student Services	
Improve Game Room - Video game systems.	On-going.
Career & Technical Education	
Upgrade WWW access and LAN performance.	Complete
Configure state-of-the-art personal computer workstations for CNG program in Alamosa.	New plan in place waiting approval.

Chapter 5: Development

Development refers to financial support through donated funds received from the community as well as additional support through public and private grants.

Development - <i>Financial support through donated funds received from the community as well as additional support through public and private grants.</i>	STATUS
Alumni-Foundation	
Update and maintain an alumni-donor database for tracking of donors, contributions, and pledges.	Deferred – dependent on implementation of ERP.
Develop an annual campaign.	In progress – * Nursing program * Solicitation part of Alumni Magazine
Develop direct-mail gift solicitations.	Annual goal – Complete
Increase the Alumni database by 8%.	Increase for 2005, 8.74%
Raise \$1 million in in-kind and cash gifts.	In Progress – 15% complete
Schedule planned-giving seminars.	Not started.
Promote TSJC and the Alumni-Foundation through off-site presentations.	Ongoing - 4 presentations in 2005
President's Office	
Secure capital construction project funds to replace boiler system.	Completed: Project to begin summer of 2006. Funded through controlled maintenance dollars.
Find support through the community for the SCRT.	Completed and ongoing.
Student Services	
Secure funding (Bar NI Grant) to offer part-time counseling services to students.	Successful. Grant was funded.
Arts & Sciences	
Seek General Fund/Foundation funding to continue/increase Music and Theatre Scholarship funding to take into account sophomore scholarships.	Scholarships to be capped at \$15,000 for each program for 07-07 and will be reevaluated each subsequent year.
Career & Technical Education	
Apply for Building Highways, Building Careers grant to prepare secondary and post-secondary students and women, disadvantaged and at-risk adults for careers in Construction Technologies.	Application completed. Grant funded.
Apply for Education Excellence grant to allow secondary and post-secondary students to explore and plan for their career pathways. Apply for Bar NI grant to assist students in career exploration.	Grant written and presentation made to Bar NI Board. Three thousand dollars awarded.
Apply for Hospitality Studies/Food Management grant to prepare secondary and post-secondary student for careers in Hospitality and Food Management.	On-going.
Apply for Agriculture Technology for southeastern Colorado grant to prepare students in the areas of both agriculture technology and business.	Instructor attended training in Washington D.C. and ideas will be incorporated in fiscal year.
Apply for Caring for Colorado Foundation grant to purchase three SimMan mannequins to provide training for all the nursing staff.	Visitation on June 26 from Caring for Colorado staff. On going
Apply for USDA (HSI-Education) grant to establish degree programs in Ag-Business and Ag Production Technology.	Grant received.

Trinidad State Junior College
Strategic Plan

Academic Year Planning Cycle

