

Concurrent Enrollment College Agreement

Student: You have indicated that you are interested in taking a course at _____ High School. Persons under 21 years of age who are enrolled in the 9th – 12th grade in a school district and who demonstrate academic preparedness are eligible for Concurrent Enrollment Programs. Concurrent Enrollment students earn both high school and college credit for the same course, and the students' share of college tuition is paid by the school district. Students in 12th grade may enroll in college basic skills courses, if approved by their school district. High school students who are retained for instructional purposes beyond the 12th grade may not enroll in more than nine college credits concurrently during the following year. To enroll in a course at an eligible postsecondary institution, a student must have completed the minimum course prerequisites and all required assessments.

SECTION A: To be completed by the Student (PLEASE PRINT)

Name: _____ Semester _____
Student ID # S _____ SASID # _____
Address _____ City _____ State _____
Home Phone _____ Cell _____ Date of Birth _____
Graduation Year: _____
High School _____ Name of Parent/Guardian _____

SECTION B: To be signed by the Student and the Student's Parent or Guardian

Attention Student and Parent or Guardian: Your signature below indicates that you wish the above-named student to participate in the Concurrent Enrollment Program and that you agree to the following:

1. The Student received advice and counsel about participating in the Concurrent Enrollment Program from his or her high school.
2. The Student must apply for the College Opportunity Fund (COF) before enrolling in any Concurrent Enrollment Course. This can be done online at <https://cof.college-assist.org/>.
3. The Student authorized use of his or her COF stipend for all eligible credits for the semester stated above and all future semesters. College-level credits used will be deducted from the Student's COF lifetime account.
4. The Student must meet the same prerequisites and course expectations as all other college students in a course, as noted in the **Trinidad State** catalog and the course syllabus.
5. The grade received in each course will appear on the Student's official high school and college transcripts.
6. College course credits may transfer in congruence with Colorado GT Pathways or articulation agreements if the Student earns a "C" or better in the course.
7. If the Student seeks to add, drop or withdraw from a college course, the student must meet with guidance counselor and notify the college Concurrent Enrollment staff.
8. If the Student withdraws from a course after the drop deadline (**February 3, 2022**), TSC will record a "W" or "F" on his or her college transcript.
9. If the Student receives a grade of "F" or an "Incomplete" or withdraws from a course after **February 3, 2022** drop deadline, **the Student and the Student's Parent or guardian may be required to pay the school district for the tuition it paid TS** for the course.
10. The Student may not enroll in a course under the Concurrent Enrollment Program unless it fits with his or her Individual Career & Academic Plan (ICAP/PEP).
11. Only courses that apply toward a college degree or certificate, or (for 12th graders only) that qualify as basic skills courses, are covered under the Concurrent Enrollment Program.
12. The Student may not enroll in a course under the Concurrent Enrollment Program unless it is approved by the School District.
13. In compliance with the Family Educational Rights and Privacy Act (FERPA) of 1974, the Student gives **TSC** permission to report absences and disciplinary issues, and to release grades, transcripts, in progress grades, class schedules, and billing information, as available, to the School District for the courses covered under the Concurrent Enrollment Program.

I understand and will abide by all of the statements in this Section B.

Student Signature _____ Date _____ Parent or Guardian Signature _____ Date _____

CHECKLIST

New students must have the following to enroll as a student in a college class:

- I have completed my application for admission.
- I have applied for COF or verified that TSC can apply for COF on my behalf.
- I have consulted with my counselor for course recommendations.
- I have completed ALL parts of this form and have acquired ALL signatures.

Returning students must complete this form and should meet all course pre-requisites to re-enroll as a Concurrent Enrollment student.

SECTION C: Part 1 – Student Eligibility: To be completed by High School Counselor/Principal. Check all that apply.

This student is under 21 years of age.

This student is currently in the _____ grade.

High School Counselor/Principal Signature: _____ Date: _____

SECTION C: Part 2 – Course Selection: To be completed by Student and High School Counselor.

Attention High School Counselor: Your initials next to a course verify that the course is included in the Student's ICAP/PEP.

Subject	Course Number	CRN	Course Title	Credit Hours	Counselor Initials
MAT	121	12345	College Algebra (EXAMPLE)	4	ASW

Verify SASID#: _____

Section D: Part 1 – School District Approval

If signed by the Principal and the Superintendent or their designees, the School District agrees to pay the tuition for each course initialed above:

Approved by Principal (or Designee)

Signed: _____ Title: _____ Date: _____

Approved by Superintendent (or Designee)

Signed: _____ Title: _____ Date: _____

SECTION D: Part 2 – College Approval

Approved by _____ Administrator

Signed: _____ Title: _____ Date: _____